

Saranac Community Schools

Maury Geiger, Superintendent
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TO: Saranac Community Schools Staff
FROM: Maury
DATE: September 22nd, 2015
RE: Additional online training for the 2015-2016 school year

I am writing this as a follow up to the school board meeting last week and the approval of an updated Bullying Policy - 5517.01. This is the result of new legislation passed in the beginning of the summer to include cyberbullying. This policy was drafted by NEOLA, a national policy organization, and had the required two readings at board meetings on September 3rd, and 17th. (This Bullying Policy was approved at the board meeting on September 17th.) This policy goes into effect immediately, and we are required to be aware of its contents and application in our work setting.

As a requirement, the policy must be posted in all school buildings and departments within the district. Also, it must be discussed with students. Please review the policy and your building administrator will be putting together a plan for notifying all students of the new policy.

Also, to further our understanding of bullying and the impact on our students and their learning environment, we have an online training that is also required for all staff. The training is part of our previous "Safe Schools" online training, and provides a very nice overview of bullying, and what we can do to provide for a safe caring learning environment for all of our students.

As a reminder, our technology department has set up access to the trainings on the staff resources page of our website and setting up staff logins for the trainings.

Bullying: Recognition & Response (39 minutes) - To be completed by 10/9/2015

- This Bullying course trains staff how to recognize and react to bullying situations. The course helps users understand the complexities of bullying by examining its characteristics, development, and underlying causes. It also discusses the roles of victims, bullies, and bystanders, and offers ways for staff to deal with each.

Here is a friendly reminder that the following online trainings are due to be completed by September 30th, 2015.

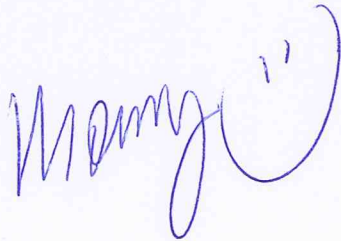
- **Bloodborne Pathogen Exposure Prevention**
- **Concussion Awareness: Athletics**
- **Safety Data Sheets**
- **Homeless Students: Awareness & Understanding**
- **Sexual Misconduct: Staff-to-Student**

You will receive a certificate upon passing the quiz at the end of each course. You are encouraged to make a copy of the certificate for your records. However, you do ***not*** need to send a copy to Central Office as Teri is able to verify electronically who has completed the online trainings.

In closing, I thank you in advance for completing these requirements to ensure the safety of our students and staff. Successful completion of the online trainings will be considered as a part of your annual evaluation.

Please review the information and contact your building administrator and/or director if you have any questions.

Thank you!



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Jason Smith, Principal
Phone 616.642.1200
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